

~~CONFIDENTIAL~~

OL/P&PS

5 FEB 1975

MEMORANDUM FOR: Executive Officer, OL -
Chief, Personnel and Training Staff, OL -
Chief, Plans and Programs Staff, OL -
Chief, Procurement Management Staff, OL -
Chief, Security Staff, OL -
Chief, Logistics Services Division, OL -
Chief, Printing Services Division, OL
Chief, Procurement Division, OL
Chief, Real Estate and Construction Division, OL
Chief, Supply Division, OL -

SUBJECT : Communications Requirements for FY 1977-81

1. Upon receipt of the annual Program Call, the Office of Communications has requested that up-to-date information be provided regarding future planning requiring communications support. We have, therefore, been requested to submit our requirements for FY 1977 and projections for 1978-81. Addressees are requested to review their individual requirements and submit a response to include the following information:

a. Identify services now received that should be continued at approximately the same level (i.e., black telephone lines, secure-voice systems, telex, etc.).

b. Requirements for ~~data~~ secure voice, data and facsimile should be included, as well as record communications needs. It would be helpful if the specific locations and other related information concerning requirements are indicated so that detailed planning and cost estimates can be prepared.

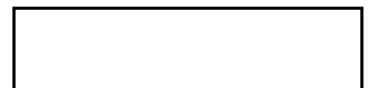
c. Identify services now received that can be eliminated or reduced and by how much.

d. In those cases where precise forecasts are not possible this far in advance, please indicate the numbers of various types of activities and general geographic locations.

2. The Plans and Programs Staff (P&PS) has been designated as the focal point for this project and will compile Office requirements from your submissions. Negative responses are requested and may be made by calling [redacted] P&PS, on extension [redacted]. It is requested that your report be submitted by 12 February 1975.



for [redacted]
Michael J. Malanick
Director of Logistics



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